



# Adusumilli Gopalakrishnaiah & Sugarcane Growers Siddhartha Degree College of Arts & Science, Vuyyuru-521165, Krishna Dt., A.P.

(An Autonomous College in the jurisdiction of Krishna University, Machilipatnam)

NAAC Grade: "A"

(Managed by : Siddhartha Academy of General & Technical Education, Vijayawada)

[Regd. No.45 of 1975]



Dr. C. Nageswara Rao  
President

P. Lakshmana Rao  
Secretary & Correspondent

S. Venkateswara Rao  
Treasurer

## THE MINUTES OF THE 1<sup>st</sup> MEETING OF IQAC FOR THE YEAR 2022-23

HELD ON : 20-09-2022, AT 11:00 AM

VENUE : IQAC ROOM

*In the beginning of the Academic year 2022-23, IQAC Committee is constituted with the following Members as for revised Guidelines of NAAC.*

### Members:

S. No	Name of the Member	Designation	Signature
1	Sri. K. Satyanarayana Principal	Chairman	
2	Dr. G. Giri Prasad Lecturer in Chemistry	Coordinator	
3	Sri. B. Bulli Babu HOD of English	Co-Coordinator	
4	Sri. N. V. Srinivasa Rao HOD of Mathematics	Co-Coordinator	
5	Sri. T. Srihari Rao Convener of the College	Management Representative	
6	Sri V. Punna Rao, G.M C.O.O, K.C.P S & I C. Ltd.	External Expert from Industry	
7	Sri. K. Ramesh HOD of Chemistry	Member	
8	Dr. V. Sreeram HOD of PG Chemistry	Member	
9	Sri. N. Vasantha Rao HOD of Commerce	Member	
10	Sri. N. Rama Rao HOD of Economics	Member	
11	Sri. T. Naga Prasada Rao HOD of Computer Science	Member	
12	Smt. M.L.S. Kumari HOD of Telugu	Member	
13	Sri. J. Hareesh Chandra HOD of Physics	Member	
14	Smt. D. A. Kiranmayee HOD of Zoology	Member	



- All the HODs instructed to submit plan of action of their department to IQAC for this academic year 2022-23 by the end of September, 2022.
- Resolved to reconstitute all the committees for the new academic year 2022-23.
- All HODs are instructed to conduct Seminars, Workshops & Guest Lectures in the ensuing months.
- Unanimously resolved to continue Dr.G.Giri Prasad, Lecturer in Chemistry as the Coordinator of IQAC for the academic year 2022-23.

#### **Action Plan:**

- The IQAC has planned to organize a workshop in the month of December-2022, Orientation programme to all the faculty in the month of December-2022, Faculty Development Programme in the month of March-2023 and Awareness programme in the month of June-2023.
- The Department of Computer Science has planned to organize a workshop in the month of October-2022, Guest lecture in the month of November-2022,
- The Department of Physics has planned to organize two guest lectures in the month of October-2022, awareness programme in the month of January-2023.
- The Department of English planned to organize a Guest Lecture in the month of December-2022, and an awareness programme in the month of February-2023.
- The Department of Zoology planned to celebrate important days such as World Fisheries Day in the month of November-2022, guest lecture and field trip in the month of December-2022, awareness programme in the month of January -2023, workshop in the month of February-2023, awareness programme in the month of March-2023, Guest Lecture in the month of April-2023.
- The Department of Mathematics planned to organize a Guest lecture in the month of December-2022, celebration of National Mathematics day and conduct quiz competition in the month of December-2022.
- The Department of Statistics has planned to organize a Guest lecture in the month of December-2022.
- The Department of Political Science has planned to observe important days such as Indian Constitution Day in the month of November-2022, International Day of Persons with Disabilities in the month of December-2022.
- The Department of Telugu has planned to celebrate birth anniversaries of Dr.A.P.J Abdul Kalam, Sardar Vallabhbhai Patel in the month of October-2022.
- The NSS units planned to organize awareness programmes in the months of November & December-2022, National Voters day in the month of January-2023, awareness programme in the month of February-2023, awareness programmes and rally in the month of June-2023.
- The Physical Education department planned to train students in various sports and games and enable them to participate in Regional level, University Level, State level & All India Interuniversity Tournaments in this academic year. They also planned the Celebration of International Yoga day in the month of June-2023.
- The Cultural committee has planned to organize cultural programs, Fests and to encourage the students to participate in various cultural activities organized by other colleges or University.
- The Commerce department planned to celebrate National Farmers Day in the month of December-2022, field trip in the month of January-2023, Workshop & Guest Lecture in the month of February-2023, Career Counselling programme also in the month of February-2023 and Talent Test in March-2023.



15	Sri. Sk Anwar HOD of Hindi	Member	SN. Anwar
16	Smt. Ch. Beulah Ranjani HOD of Botany	Member	C. B. Ranjani
17	Smt. Ch. Sandhya Rani HOD of Political Science	Member	Ch. Sandhya Rani
18	Sri. T. Narasimha Rao HOD of History	Member	T. Narasimha Rao
19	Smt. J. Sulochana Officer Incharge	Office Representative	J. Sulochana
20	Smt. K. Sravanthi Computer Programmer	Programmer	K. Sravanthi
21	Smt. R. Lakshmi Annapurna Devi, Rtd. AD , W.D & C.W Department & Care Consultant, AMARAVATHI	Expert from local community	R. Lakshmi Annapurna Devi
22	Smt. J. Syamala Devi Former President, Rotary Club, Vuyyuru	Outside Academic Expert	J. Syamala Devi
23	Ms. Meghna Grace Micheal, Business Process Lead, TCS, Hyderabad.	Alumni Member	
24	Ms. V. Navya Jyothi II B.Com (CA), 21.829	Member	V. Navya Jyothi
25	Ms. M. Dedeepya II B.Sc. (MPCs), 21-654	Member	M. Dedeepya
26	J. Jagadish II B.Com(G), 21.124	Member	J. Jagadish

### Agenda

- To review the minutes of the previous meeting of IQAC that was held on 30-08-2022.
- To prepare Plan of Action for the academic year 2022-23.
- To prepare the AQAR Report of the academic year 2021-22 and submit it accordingly at NAAC portal by the end of December, 2022.
- To instruct all the HODs to submit plan of action of their department to IQAC for the academic year 2022-23.
- To reconstitute all the committees for the new academic year 2022-23.
- To nominate the new Coordinator of IQAC.
- To instruct all the HODs to conduct Seminars, conferences, Workshops & Guest Lectures in the ensuing academic year.
- To instruct all the HODs to celebrate important days.
- To instruct all the HODs to arrange Field trips.
- Any other matter with the permission of the chair.

### Resolutions

- The minutes of the previous meeting of IQAC that was held on 30-08-2022 are reviewed.
- The Plan of Action for this academic year 2022-23 is being discussed and prepared.
- Resolved to prepare the AQAR Report of the academic year 2021-22 and submit it accordingly at NAAC portal by the end of December, 2022 and the present Coordinator is instructed to prepare the report.

- The Department of Chemistry has planned to arrange a guest lecture in the month of February-2023 and student exchange programme in the month of February-2023.
- Red Ribbon Club of the college planned to organize blood donation camp & awareness programme in the month of February-2023.
- The Department of Botany has planned to organize awareness programme in the month of March-2023.
- Women Empowerment and Anti sexual harassment cell planned to celebrate International Women's day in the month of March-2023.
- Career Guidance cell has planned to organize awareness programmes on career guidance and arrange campus placement drives for the benefit of the students.

  
Principal  
A G & S G Siddhartha Degree College of  
Arts & Science VUYYURU-521 165